

Anthony Green

ISEA Assistant

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WORK EXPERIENCE

March 2022-Current

ISEA Assistant

- 🏢 Prince George's County Schools District
- 📍 Glenn Dale, Maryland, United States

I work in a enclosed classroom assisting behavioral challenged students with their academic studies. Reading, Writing and Arithmetic assignments.

October 2021-March 2022

PSE Processing Clerk

- 🏢 General Mail Facility Southern Maryly
- 📍 Forestville, Maryland, United States

I processed incoming 4th class bulk mail. And, used keying machine to key in all zip codes for proper address designation.

May 2020-June 2020

Clerk Assistant

- 🏢 United States Postal Service
- 📍 Washington D.C., District of Columbia, United States

The position was temporary. I sorted incoming parcels. And, I properly put them in proper tub for distributed location throughout the Washington DC area.

January 2019-June 2019

Seasonal Laborer

- 🏢 Department of Public Works and Transportation
- 📍 Forestville, Maryland, United States

I worked as a Seasonal Laborer. I worked within a team to collect trash, old tires, other debris in designated areas in Prince George's County Maryland.

May 2018-September 2018

Security Assistant

- 🏢 U.S. Census Bureau
- 📍 United States

I worked as a Security Assistant. And, I worked to verify new incoming employees work history, credit, other references.

February 2017-March 2017

helper / Technician

📍 Aerotek

📍 Hanover, Maryland, United States

I worked at Fort Detrick located in Fredrick Maryland. And, I worked to install and updated location and operation of security cameras within the installations. I worked within the telecasting rooms configuring and troubleshooting fiber optical cable connections for proper operation. And, I verified the IP addresses, subnet locations of each individual security camera location using specified computer software: Eudora, Pelco and Excel systems. Also, I verified and made sure security cameras was physically operational and received video picture verification. This was done when Eudora program running and I walked to the location of actually/ physical camera location to make sure data media converted to actually video feed.

Smithsonian Institution (Natural History Museum)
9th and Constitution Avenue N.W.

January 2016-June 2016

Locksmith Administration

📍 D. C

📍 Washington D.C., District of Columbia, United States

Duties, Accomplishments and Related Skills:

I am the point of contact for Locksmith Department. I process exit clearances, and file key requests, lost key reports. Also, I distribute keys to customers when they come to our office. And, I answer incoming calls when customers call the office.

Smithsonian Institution (Hirsh horn Museum)
700 Independence Avenue S.W.
Washington DC, DC 20013-7012 United States

October 2015-January 2016

Gallery Attendant

📍 Stratton V. A. Medical Center

📍 United States

Duties, Accomplishments and Related Skills:

I provide security within the museum. And, I maintain an assigned post and safeguard against theft, and vandalism within the museum. And, I utilize all Emergency Signals when necessary. An example, a specific code is used when a visitors comes within a certain distance of a valuable, or rare exhibit. An officer would respond, by announcing the Officer's Call sign Gulf 12, then the Location, Room 303C, Guest Activation, Security code Gulf white, meaning accidentally setting off alarm. By responding to each incident you show reliability to your post. And you show willingness to help customers relax when they trip an alarm by mistake. Then you, the Officer extend courtesy to the immediate public. Also,

showing empathy that you care about their visit within the museum.

Stratton V. A. Medical Center
113 Holland Avenue
Albany, NY 12208 United States

November 2008-September 2012

Housekeeping Assistant

Series

Albany, New York, United States

This is a federal job)

Duties, Accomplishments and Related Skills:

I am assigned to the General Services section of the Stratton V. A. Hospital in the capacity of a CWT worker. I clean and maintain utility closets within the hospital. Also, I do light dusting of each bin within the area I am cleaning. I take supplies out of the bins and spray container with a cleaning solution, wipe it down, then replace items back in the bin.

Supervisor: Ed Dimmer (518-626-4000)

Okay to contact this Supervisor: Yes

Stratton V.A. Medical Center
113 Holland Avenue
Albany, NY 12208 United States

June 2008-November 2008

CWT worker

AMMS

United States

Duties, Accomplishments and Related Skills:

I was assigned to the AMMS section of the Stratton V.A. capacity of a CWT worker. And, I cleaned and maintained utility closets within the hospital. Also, I did dusting of each bin within the area as I cleaned. Also, I took stock out of the bins and sprayed the container with a cleaning solution, than I wiped it down replacing the items back into each bin.

Supervisor: Maureen Corbett (518-803-1337)

Okay to contact this Supervisor: Yes

August 2006-December 2007

Vehicle Attendant

Adirondack Trailways

Hurley, New York, United States

Duties, Accomplishments and Related Skills:

I worked as a vehicle attendant to help the upkeep and maintenance of commercial buses. And, I cleaned both the interior and exterior of each bus I cleaned. Also, I operated the buses to drop them off for drivers at the Albany Bus terminal.

Supervisor: Tom Baker (845-339-4230)

Ok to contact Supervisor: Yes

Glenmont Job Corps Academy
422 River Road
Glenmont, NY 12144 United States

March 2005-March 2006

Motor vehicle operator

🏢 Glenmont Job Corps Academy
📍 Glenmont, New York, United States

Duties, Accomplishments and Related Skills:

I operated company vehicles 44 passenger, 24 passenger buses to take students to various off campus events. And, I drove clients to medical appointments and other meetings.

Supervisor: Mr. Elgin Franklin (518-767-9371)

Okay to contact this Supervisor: Yes

January 2004-February 2005

Vehicle Operator

🏢 Able Body Temporary Services
📍 Albany, New York, United States

171 Montgomery Avenue

January 2004-February 2005

Vehicle Operator

🏢 Able Body
📍 Albany, New York, United States

Duties, Accomplishments, and Related Skills:

I operated the company van to transport and pick-up company workers to designated worksites through Albany, Schenectady, Relearns counties within New York State.

Supervisor: Brian Francisco (518-432-0721)

Ok to contact Supervisor: Yes

National Institute of Health
9000 Rockville Pike
Bethesda, MD 20892 United States

November 1988-March 2004

Letter Carrier

🏢 Morris-Curseen General Mail Facility
📍 Washington D.C., District of Columbia, United States

900 Brentwood Road N. E.

November 1988-March 2004

Letter Carrier

📍 Morris-Curseen General Mail Facility
📍 United States

Duties, Accomplishments and Related Skills:

I worked as a United States Postal Carrier for 15 years. And, I operated various size vehicles, LLV, 5-ton, 9-ton, and 7-ton vehicles to collect, and drop off 1ST class, 4th class U.S mail and parcels.

Supervisor: Sally Ford (202-523-4812)

OK to contact Supervisor: Yes

Office of Personal Management

1900 E Streets N. W.

Washington, DC 20845 United States

June 1995-April 1996

Medical Records Technician

📍 Series
📍 United States

This is a federal job)

Duties, Accomplishments and Related Skills:

I consolidated medical information and updated files assigned to me on a daily basis. Inserting valuable medical information floor each file assigned to me.

Supervisor: Mary Smith (301-496-2866)

Okay to contact this Supervisor: Yes

March 1987-August 1988

Contact Representative

📍 Series
📍 United States

This is a federal job)

Duties, Accomplishments and Related

EDUCATION

2019-2019

Master's in Principles of Information Systems

📍 American InterContinental University
📍 Schaumburg, Illinois, United States

Master's in Principles of Information Systems

American InterContinental University - Schaumburg, IL

January 2019 to March 2019

None in Math

- None in Math

2017-2017

Associate's in Electronics Engineering

- 🏠 Prince Georges Community College
- 📍 Upper Marlboro, Maryland, United States

Prince Georges Community College - Upper Marlboro, MD

June 2017 to September 2017

Associate's in Electronics Engineering

- Electronics Engineering

2012-2014

Bachelor's degree in Sociology

- 🏠 Technical Institute Albany
- 📍 Albany, New York, United States

ITT-Technical Institute Albany - Albany, NY

September 2012 to December 2014

Bachelor's degree in Sociology

- Sociology

1999-2003

High school diploma

- 🏠 State University of New York -University at Albany
- 📍 Albany, New York, United States

State University of New York -University at Albany - Albany, NY

September 1999 to December 2003

High school diploma or GED in Academic

1974-1978

- 🏠 Saint Anthony's High School
- 📍 Washington D.C., District of Columbia, United States

Saint Anthony's High School - Washington, DC

September 1974 to May 1978

SKILLS

Security Drivers Natural Networking Software Troubleshooting Clerk Electronics Engineering
Blueprint Blueprint Reading Optical Public Works Excel Microsoft Word WORD Housekeeping
Fork Lift Pallet Jack Security Alarm Incoming Calls Medical Records Carpentry Maintenance

HONORS & AWARDS

Dean's list

I recieved recognition EOP Educational Opportunity Program Dean's List

LANGUAGES

English - Intermediate

WORK AUTHORIZATION

I am authorized to work in the following countries:

- United States